

MINUTES OF THE FULL COUNCIL MEETING OF THE SMANNELL PARISH COUNCIL HELD ON 7TH MAY, 2019 AT THE SMANNELL & ENHAM SCHOOL HALL, SAMNNELL.

Cllrs. Present: Cllr. Rod Bowker (Chairman), Cllr. Mark Hurrell, Cllr. John Pickford.

1. APOLOGIES

Cllr Tim Bilborough, Cllr. Paddy Burt, Borough Cllr. Phil North, County Cllr. Kirsty North.

2. PUBLIC QUESTIONS NOT ON THE AGENDA

A presentation was made by Mr Clive Spencer on behalf of a developer, Hawfinch Homes. Plans were presented showing the Oak's paddock with eleven houses. Councillors unanimously agreed that their strong opinion, supported by those who live near the paddock who have contacted the council and those from the public who attended the meeting, is that the paddock is a green field site in the Wessex Downs Area of Outstanding Natural Beauty and should not be built on. Smannell has a vast development taking place in East Anton and there is no justification for another development in the parish.

A question was raised regarding school drop-off parking in the Oak car park. It was reported that the Oak had written to parents that its car park was to be no longer used and they were arranging a meeting with the school. If the Oak car park is not used there is the danger of traffic blocking surrounding streets.

Action: the Chairman will find out details from the Oak and ask to attend the meeting with the school.

3. DECLARATIONS OF INTEREST

None recorded.

4. TO APPROVE AND READ THE MINUTES OF THE FULL COUNCIL MEETING 4TH MARCH 2019

The minutes were proposed by Cllr. John Pickford, seconded by Cllr. Mark Hurrell and unanimously agreed. Motion carried.

The Chairman referred to actions for the minutes; councillor nomination forms were signed and submitted; Andover Town Council settlement to be reviewed later in the meeting; the Malthouse Road sign has been repaired.

5. CORRESPONDENCE RECEIVED

None.

6. TO CONSIDER AND APPROVE CHEQUE PAYMENTS

The financial payments schedule for the meeting amounted to £235, made up of £45 inc. VAT from Enham Trust for LLPF grass cutting on 12th April, £45 inc. VAT from Enham Trust for LLPF grass cutting on 26th April and £145 from John Murray for internal audit services. It was proposed by Cllr. Mark Hurrell, seconded by Cllr. John Pickford and unanimously agreed that the payments be made.

The Chairman reported to the meeting that Cllr. Mark Hurrell has joined the Chairman and Cllr. John Pickford as cheque signatories.

7. YEAR END ACCOUNTS AND RETURNS

The Chairman reviewed the accounts and asset register explaining the significant details.

AGAR reports were reviewed:

The internal auditor, Mr John Murray, had signed his report with positive responses to questions other than risk assessment, particularly that formal risk assessments should be written including for LLPF. The auditor's letter on his work was read with various action points for the council.

Action: Chairman to review each item in the letter with other councillors for resolution.

As neither income nor expenditure exceeded £25,000 Part 2 of AGAR was signed by the RFO and Chairman.

Section 1 of AGAR was reviewed by council members and agreed yes answers to all other than regarding risk assessments.

Action: Chairman to review risk assessments with other councillors for resolution.

Section 2 of AGAR was reviewed and approved.

Action: Chairman to place AGAR reports on notice boards and website.

All AGAR reports as presented were proposed for agreement by Cllr. John Pickford, seconded by Cllr. Mark Hurrell and it was unanimously agreed.

Alannah Carrott having now left the post of proper officer and proper financial officer of the council it was agreed that the Chairman takes over the roles until they are otherwise filled.

Bank Reconciliation: Cash shown on the cash book was £70,706.44 with a cheque for £160.33 not yet processed by the bank. The bank statement showed the resulting balance of £70,866.77.

Major variances between 2018-19 and 2017-18 were the inclusion of the cost of broadband to the villages in 2018-19, no grants made to community groups and no firework display in Little London.

8. TO RECEIVE REPORT FROM LLPF COMMITTEE AND ACTIVITIES

An email was received stating that a fireworks display is planned this year but more helpers are needed. A quote from playground inspector is awaited.

Action: the Chairman will meet LLPF Committee and discuss risk assessments and future activities.

9. TO DETERMINE PLANNING APPLICATIONS

None.

10. PARISH BOUNDARY SETTLEMENT.

Details of fixed assets in East Anton had been given to Andover TC and TVBC and their passing over had been agreed.

The Chairman gave the meeting key details of the proposed financial settlement with Andover TC and a copy of the explanatory letter to ATC is appended to these minutes.

It was proposed by Cllr. John Pickford, seconded by Cllr. Mark Hurrell and unanimously agreed that the letter be sent to ATC.

Action: Chairman to send letter.

11. FOOTPATHS AND ROADS

The Chairman reported he had contacted Hants CC regarding paths through Rag and Long Copses and received the reply that they were establishing where the application for public rights of way would be in their new priority system.

12. STANDING ORDERS AND FINANCIAL REGULATIONS.

Draft copies had been sent to councillors to review. It was proposed by Cllr Mark Hurrell, seconded by Cllr. John Pickford and unanimously agreed that they be adopted by the council to govern its activities.

Action: the Chairman to place the documents on the parish website.

The Chairman restated that the council's procedure is to make payments only by cheque with instruction to the bank that there must be two signatories, both of whom have been approved by the council, and all payments are agreed and minuted at Full Council Meeting.

13. BOROUGH AND COUNTY REPORTS.

Apologies were received from Cllr. Phil North that he was late on unable to come to the meeting. Cllr. Kirsty North sent a report which referred to activities in the county.

14. COUNCILLORS' QUESTIONS

None.

With no further business the Chairman closed the meeting.